



PALADIN COMMERCIAL GROUP



12200 E Briarwood Ave Suite 250 Centennial CO 80112 / Phone (888) 870-1PCG / Fax (303) 696-9263

Valued Client;

Thank you for choosing Paladin Commercial Group for your legal collection matters. I will be handling this file personally and I will be available should you have any questions.

Your file has been transferred to our attorney. Please advance your file 60 days while our attorney is putting final demand upon the debtor and preparing your lawsuit.

Please use the following outline as a general guide of the time parameters involved with the legal process. You will receive correspondence from me informing you of any changes in the status of your case as time progresses.

Always bear in mind that we are at the mercy of the judicial system. Often times, legal procedures take longer than expected. Please have confidence that we are handling your file with efficiency and competency and remember we are always here should you have any questions.

DESCRIPTION	TIME
Client remits filing fee and court costs.	30days
Compilation of documentation from your company. File sent to our attorney.	60 days From referral
Attorney conducts investigation, verifies documentation, contacts debtor and sends demand letter. Time period may differ due to time period required by different states for demand letters.	30 days forwarded to attorney
Suit filed. Complaint prepared and filed with the court for service by the sheriff.	60 days Attorney forward
Debtor served. If debtor has been served and does not answer, our attorney will file a motion for default judgement.	30days From Filing Suit
Debtor has answered. Attorney will move forward to set up for trial. Answers will be forwarded to your company for a response.	60 days Debtor answers
Discovery – either side may file discovery pleadings. This stage varies in time due to the extent of discovery conducted.	75 days Debtor answers
Judgement – Attorney will seek a writ of execution after the statutory appeal period has expired. PCG oversees attorney collection efforts on all judgements to locate assets to execute on. Mode of execution may include garnishment, property seizure, etc.	90days
Execution – Sheriff will serve the writ and execute on any assets within the debtor's possession.	60 days Assets identified

Please remember – the listed time frames are merely a guide. Depending on the jurisdiction where an action is filed, as well as the circumstances of an individual case, time frames may change. Legal cases can extend out over a period of a 2-3 years depending on court case loads.

ALL CASES FORWARDED ARE SUBJECT TO AND GOVERNED BY FEDERAL, STATE
AND LOCAL LAWS WHICH MAY AFFECT YOUR CLAIM.

Sincerely,

Traci Noffsinger
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